

Thank you for your recent ticket purchase from New York Vintners. Now that you have your voucher with class code printed on it, here are a few things you need to know in order to redeem your voucher and manage your classes. Please review the information below and we look forward to seeing you in class!

### **How to redeem your voucher for a scheduled class:**

- Log-in to this link: <http://nyvonlinereg.reingoldweb.com/onlinereg/onlinereg.asp>
- Enter the following:
  - 1-Code,
  - 2-Recipient name on voucher,
  - 3-Email address

This will take you to the **ONLINE CLASS REGISTRATION PAGE**.

- On this page you will see a list of your active codes on the left and the list of classes with date, time and available seats on the right. You will be able to put your own name or the attendees name once you have logged in.
- Choose the class that you would like to attend and key-in the class number in the box that corresponds to the active code and press enter.
- The page should refresh with the code and the confirmed name associated with it.

### **How to check if your reservation is confirmed:**

- If for some reason you do not get an email confirmation regarding your reservation simply log back into the online class reservation page: <http://nyvonlinereg.reingoldweb.com/onlinereg/onlinereg.asp> and you will see all of your activated codes and the class they are registered to.
- Once this page shows your codes registered for a class you are all set!

### **What should I bring to class?**

- To attend a class you must bring a valid picture ID to verify legal drinking age. (Drivers License, State ID, Passport or Military ID)
- You do not need to bring any printed material.

### **What if I forget to drop 48 hours before the class is scheduled?**

- We are unable to reactivate tickets for classes that are not dropped within the 48 hour deadline. **The reason we have a 48 hour cancellation policy is because of the high demand for classes and NYV needs an appropriate window to try to replace the cancellations with new customers.** If you do not show-up for your scheduled class you automatically forfeit your ticket. You can manage your account, drop and add classes easily by logging into the **ONLINE CLASS REGISTRATION PAGE**.

### **What else do I need to know – the fine print?**

- NYV normally holds a minimum of 5 classes per week and REGULARLY adds additional classes to the calendar both during the week and on weekends. NYV periodically sends out an email notification of new classes. To be included on this email please subscribe via the following link: <http://nyvonlinereg.reingoldweb.com/onlinereg/onlinereg.asp>
- NYV reserves the right to withhold seats for sale through its website for all classes but guarantees that all public wine classes will be made available for pre-sold ticket redemption.
- By purchasing this offering you are verifying that you are of legal drinking age in the state of New York.